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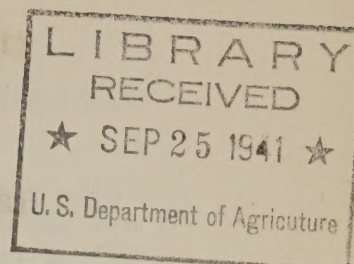
NCR-State 509

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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.

1941 AGRICULTURAL CONSERVATION PROGRAM
NORTH CENTRAL REGION

INSTRUCTIONS FOR TABULATING DATA ON
STATISTICAL LISTING SHEETS, FORMS NCR-538



General Instructions

The acreages of crops, farm allotments, soil-building practices and data pertaining to payments for farms under the 1941 Agricultural Conservation, Range Conservation, and Parity Payment Programs will be tabulated on Statistical Listing Sheets, forms NCR-538, in the State office. Forms from which the data will be taken are NCR-525 and NCR-509.

The data from each computation sheet (NCR-525) will be tabulated on forms NCR-538 immediately after the Application for Payment Section has completed their work on such forms. It is necessary that the A.M.S. Statistician in your State be furnished with totals of farm land, cropland, and the measured acreage of each special crop by counties of the data tabulated by November 1, 1941. The data submitted to the A.M.S. office in your State on November 1 should represent as many of the application farms as it is possible to have tabulated at that time.

Data will be tabulated in columns (2) to (45), inclusive, of NCR-538 only if an examination of computation sheets and applications for payment shows that either or both of the following conditions exist:

- (1). There are one or more serial numbers above Section IV of NCR-525 less than 7,000 and there is an entry other than zero in Section IV, item 14(f) or 14(j) for a single applicant;
- (2). If there is no single applicant for whom an entry other than zero is entered in Section IV of NCR-525, item 14(f) or 14(j), there must be a multiple applicant for whom an application form NCR-526 has been prepared, on which there is an entry other than zero in Section II, item 4(g).

Data will be tabulated in columns (46) to (53), inclusive, of NCR-538 only if an examination of computation sheets and applications for payment shows that either or both of the following conditions exist:

- (1). There are one or more serial numbers above Section IV of NCR-525 less than 7,000 and there is an unencircled entry in NCR-525, Section IV, item 14(h) or 14(1) for a single applicant;
- (2). If there is no single applicant for whom an unencircled entry is entered in Section IV of NCR-525, item 14(h) or 14(1), there must be a multiple applicant for whom an application form NCR-526 has been prepared, on which there is an entry other than zero in Section II, item 4(h).

In the spaces at the bottom of each sheet, enter the name of the State, county, and minor civil division.

SECTION I. Agricultural Conservation Program

All entries under this section will be taken from form NCR-525 except the entry for column (2) which will be taken from form NCR-509. The entries under this section will be carried to the same number of decimal places as they are entered on NCR-525 and NCR-509. Encircle the acreages of crops and the allotments for all special crops and general soil-depleting acreages for which non-allotment provisions are applicable.

Column 1. Enter the farm number.

Column 2. Enter the acreage in the farm from form NCR-509.

Column 3. Enter the acreage of cropland from Section II, item 1, column (b).

Column 4. Enter the acreage of noncrop open pasture from Section II, item 3, column (b).

Column 5. Enter the acreage of corn planted from Section I, item 2, column (b).

Column 6. Enter the acreage of wheat classified from Section I, item 2, column (c).

Column 7. Enter the acreage of tobacco from Section I, item 2, column (d). Designate type.

Column 8. Enter the acreage of potatoes or cotton from Section I, item 2, column (e) or (f). Delete name of non-applicable crop in column heading.

Column 9. Enter the acreage of commercial vegetables from Section I, item 2, column (g).

Column 10. Enter the acreage of total soil-depleting crops from Section I, item 2, column (i).

Column 11 to 16, inclusive. Enter the allotments for each farm. These entries will be taken from Section I, item 1, from the appropriate columns (b) to (i), inclusive.

Column 17 to 30, inclusive. Enter in these columns the soil-building practices carried out on each farm. The data to be entered in these columns will be taken from Section II, items 11 and 13. Enter in each column heading the practice number set forth in NCR-501 and the applicable unit of measurement, i.e., acres, tons, pounds, linear feet, cubic yards, or other applicable unit of measurement. In addition to the applicable units of measurement for practices involving the application of fertilizer, mulching materials, and limestone; partial seedings to improve pastures; deferred grazing; contouring pastures; standard terraces; apple tree removal; and home gardens; make an estimate of the number of acres on which each practice was carried out. For practices pertaining to the construction of springs, dams for livestock water and dams for erosion control, make an estimate of the number of structures involved. The estimate of the number of acres and structures applicable to the practices for which such additional information is requested may be made on the basis of county totals rather than individual farms. Enter in column 30 the amount of payment for all practices performed. This entry will be taken from Section II, item 14, column (c).

Column 31. Enter the amount of corn payment from Section IV, item 1, column (b); or

Column 32. Enter the amount of corn deduction from Section IV, item 1, column (c).

Column 33. Enter the amount of wheat payment from Section IV, item 2, column (b); or

Column 34. Enter the amount of wheat deduction from Section IV, item 2, column (c).

Column 35. Enter the amount of the tobacco payment from Section IV, item 3, column (b). Designate type; or

Column 36. Enter the amount of the tobacco deduction from Section IV, item 3, column (c).

In any county in which more than one type of tobacco is grown, use two convenient blank columns to show payments or deductions for the second type of tobacco.

Column 37. Enter the amount of the potato or cotton payment from Section IV, items 4 or 5, column (b); or

Column 38. Enter the amount of the potato or cotton deduction from Section IV, items 4 or 5, column (c).

Column 39. Enter the amount of the commercial vegetable payment from Section IV, item 6, column (b); or

Column 40. Enter the amount of the commercial vegetable deduction in Section IV, item 6, column (c).

Column 41. Enter the amount of the general soil-depleting payment from Section IV, item 7, column (b); or

Column 42. Enter the amount of the general soil-depleting deduction from Section IV, item 7, column (c).

In Nebraska and South Dakota, enter in a convenient blank column the net restoration land payment from Section IV, item 8, column (b).

Column 43. Enter the soil-building allowance from Section II, item 10, column (c).

Column 44. Enter the net soil-building payment from Section II, item 15, column (c).

Column 45. Enter the amount required to adjust the payment for the farm for small payments. This entry will be the sum of the entries in Section IV, item 13, columns (f) and (j). In the event more than two persons are involved in the payments for a farm, this item will be obtained by adding the amounts for all of such persons.

SECTION II. Parity Payment Program

Columns (46) to (53), inclusive, will be used to enter the number of payees and the amounts of payment for corn, wheat, cotton, and cigar-leaf tobacco under the 1941 Parity Payment Program. The number of payees involved in corn, wheat, cotton, and tobacco parity payments will be entered in columns (46), (48), (50), and (52), respectively. The amounts of corn, wheat, cotton, and tobacco parity payments will be entered in columns (47), (49), (51), and (53), respectively.

The entries under this section will be taken from form NCR-525. Obtain the number of payees for each commodity by counting the number of names above Section IV for whom a parity percentage appears in columns (e) and (i) or other similar columns in case more than two persons are interested in the parity payment computed for the farm. The amounts of parity payments by commodities for the farm will be obtained from Section IV, column (d).

SECTION III. County Summary

After all entries have been made on form NCR-538 for each farm to be listed on a sheet, obtain the sheet totals of all columns including encircled entries and separate totals for the encircled entries.

After all farms in a township have been listed, transfer the sheet totals from each of the preceding sheets to the last sheet for the township and obtain township totals in the same manner as sheet totals were obtained. Under the township totals of soil-building practices carried out, enter the number of farms upon which each practice was performed and for those practices for which additional units of measurement are requested, enter the estimated acres or number of structures, whichever is applicable. In the space provided at the bottom of form NCR-538, enter the number of farms in each township upon which no soil-building practices were performed. Under each column in which data relating to parity payments are entered, list the number of parity payment application farms by commodities.

When the data have been listed for all farms for a county, label a separate form NCR-538, "County Summary", and enter on this sheet the totals of all data for each township in the county, and obtain the county totals for these data. Obtain the total amount of parity payments for each county from the State accountant. Prorate this amount to the commodities for which parity payments were made in the county by multiplying the county total for each commodity by a factor derived by dividing the amount for parity payments in the county, as reported by the accountant, by the sum of all parity payments for the county from form NCR-538.

